

# View Missed Calls Through the IP Phone on SPA300/SPA500 Series IP Phone

## Objectives

Whenever a call is missed, the name of the caller, extension number of the caller, date and time of the call is recorded. The missed calls can be viewed on the IP phone.

This document explains how to view missed calls on the SPA300/SPA500 Series IP Phone.

## Applicable Devices

- SPA300 Series IP Phone
- SPA500 Series IP Phone

## Step-by-Step Procedure

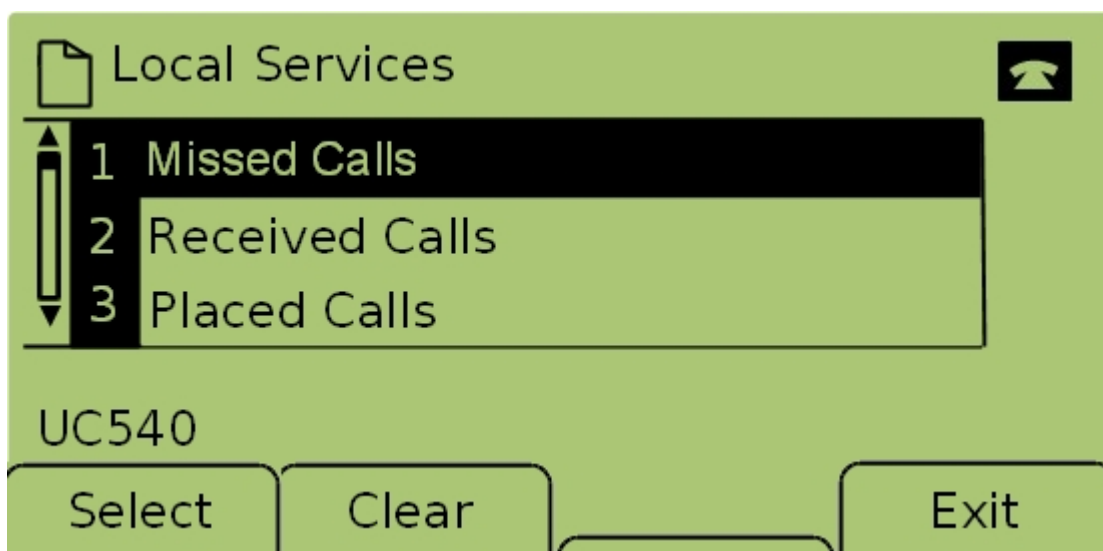
### View Missed Calls Through the IP Phone



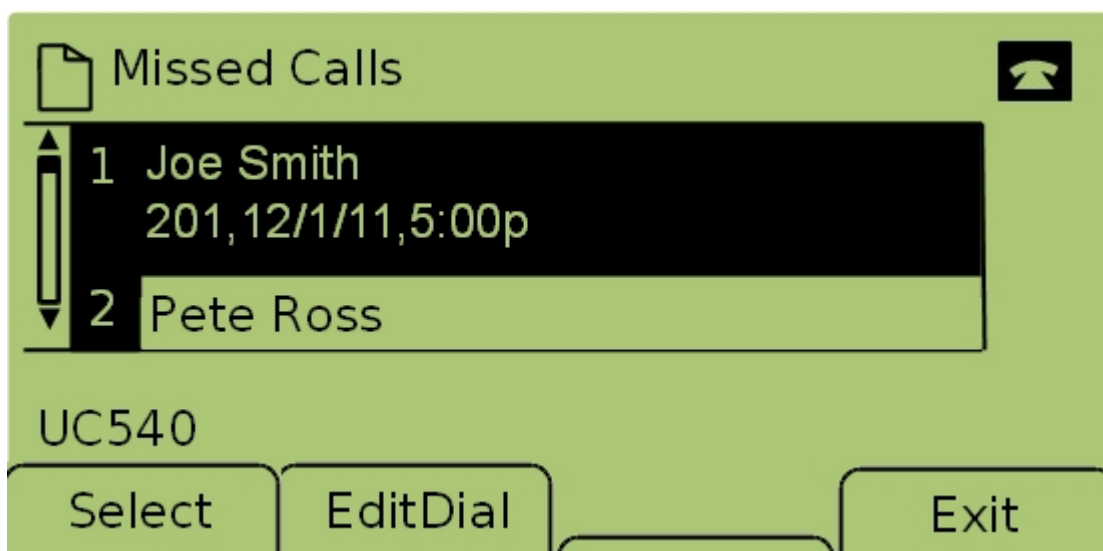
Step 1. Press the **Setup** button on the IP phone to bring up the *Setup* menu.



Step 2. Select **Call History** and press **Select**, or press **1**, to bring up the *Local Services* menu.



Step 3. Select **Missed Calls** and press **Select**, or press **1**, to bring up the *Missed Calls* menu.



Step 4. Scroll up and down with the navigation keys to view missed calls. The name of the caller, extension number of the caller, date, and time of each missed call is displayed.