Configure Users Settings on RV110W

Objective

The RV110W uses both an administrator account and a guest account. The administrator can make changes to the router while the guest account has read-only access. This article explains how to configure the user settings of the RV110W.

Applicable Devices

• RV110W

Steps of Procedure

Step 1. Use the web configuration utility to choose **Administration > Users**.

Users

Account Activation

Administrator Account   ☑ Active

Guest Account   ☑ Active

Administrator Account Setting

Edit Administrator Settings ☐

New Username: `cisco`

Old Password:

New Password:

Retype New Password:

Guest Settings

Edit Guest Settings ☐

New Username: `guest`

Old Password:

New Password:

Retype New Password:

Import User Name & Password

[   ] [Browse...]

(To import User Names + Password via CSV files.)

[Import]

[Save] [Cancel]

Activate Guest Account

This procedure shows how the administrator can enable the guest account for access. A

guest account allows guest users to view information about the router but not edit it.

Step 1. To the right of *Guest Account*, check the **Active** checkbox to activate the guest account.

Users

Account Activation

Administrator Account ☑ Active

Guest Account ☑ Active

Administrator Account Setting

Edit Administrator Settings ☐

New Username: cisco

Old Password:

New Password:

Retype New Password:

Guest Settings

Edit Guest Settings ☐

New Username: guest

Old Password:

New Password:

Retype New Password:

Import User Name & Password

[   ] Browse...

(To import User Names + Password via CSV files.)

Import

Save   Cancel

Step 2. Click **Save** to save changes or **Cancel** to discard them.

Administrator Account Settings

This procedure shows how the the administrator can make changes to the administrator account settings. Periodic changes to the administrator account increase the account security.

Step 1. To the right of *Edit Administrator Settings*, check the checkbox to edit the administrator account settings.

Users

Account Activation

| Administrator Account | ☑ Active |
| Guest Account | ☑ Active |

Administrator Account Setting

Edit Administrator Settings	☐
New Username:	cisco
Old Password:	
New Password:	
Retype New Password:	

Guest Settings

Edit Guest Settings	☐
New Username:	guest
Old Password:	
New Password:	
Retype New Password:	

Import User Name & Password

| | Browse... |

(To import User Names + Password via CSV files.)

Import

Save   Cancel

Step 2. In the *New Username* field, enter a new username for the administrator account.

Step 3. In the *Old Password* field, enter the old password for the administrator account.

Note: The default username and password for the administrator account are both "cisco".

Step 4. In the *New Password* field, enter a new password for the administrator account.

Step 5. In the *Retype New Password* field, enter the new password again to verify it.

Step 6. Click **Save** to save changes or **Cancel** to discard them.

Guest Account Settings

This procedures shows how the administrator can make changes to the guest account settings. The periodic changes to the guest account settings increase account security .

Step 1. To the right of *Edit Guest Settings*, check the checkbox to edit the guest account settings.

Users

Account Activation

Administrator Account	☑ Active
Guest Account	☑ Active

Administrator Account Setting

Edit Administrator Settings	☐
New Username:	cisco
Old Password:	
New Password:	
Retype New Password:	

Guest Settings

Edit Guest Settings	☐
New Username:	guest
Old Password:	
New Password:	
Retype New Password:	

Import User Name & Password

[   ] Browse...

(To import User Names + Password via CSV files.)

Import

Save   Cancel

Step 2. In the *New Username* field, enter a new username for the guest account.

Step 3. In the *Old Password* field, enter the old password for the guest account.

Note: The default username and password for the guest account are both "guest".

Step 4. In the *New Password* field, enter a new password for the guest account.

Step 5. In the *Retype New Password* field, enter the new password again to verify it.

Step 6. Click **Save** to save changes or **Cancel** to discard them.

Import User Name and Password

This procedure shows how the administrator can import the user settings from a file. The use of file allows an administrator to keep a record of the user settings .

Step 1. Click **Browse** to select a file with the usernames and passwords.

Note: File is a CSV file.

Step 2. Click **Import**.

Step 3. Click **Save** to save changes or **Cancel** to discard them.