Cisco Shared Meetings

A subscription to Cisco® Shared Meetings gives you access to Cisco's meeting products, allowing you to mix and match deployment models in a single subscription depending on your buying needs. A meeting can be deployed one of two ways (deployment model): in Cisco's Webex® cloud or on your own premises. One subscription covers entitlement and technical support for the cloud service, Cisco Webex Meetings, and the on-premises software, Cisco Meeting Server. Tables 1 and 2 describe: (a) the features included with your subscription; (b) the add-on features that can be purchased on top of your subscription; and (c) the availability of each included and add-on feature based on the designated deployment model (cloud versus on premises).

Table 1.   Included features and deployment model availability

Included feature	Benefit	Deployment model availability	
		Cloud	On premises
Cisco Webex Meetings	The following video and web conferencing solutions are included: Cisco Webex Meetings with capacity for 200 attendees per session. A branded microsite is included. See supported languages.	X	
Cisco Webex team meetings	Host or join Cisco Webex Meetings natively from Cisco Webex Teams™ with common meeting experiences and controls no matter how participants join **Note:** Calendar service must be enabled.	X	
Content management	Get 50 GB of cloud Network-Based Recording (NBR) storage for Cisco Webex meetings.	X	
Cisco Webex Conferencing Audio (voice over IP [VoIP])	Each Knowledge Worker has unlimited access to VoIP. Cisco Webex VoIP capabilities may not be available to participants in certain countries. Refer to the "Important Information Regarding Audio Services" section of the Cisco Webex Audio Offering data sheet for more details.	X	
Enhanced messaging in Cisco Webex Teams	Get secure, all-in-one team collaboration from Cisco Webex. Cisco Webex Teams is an app for continuous teamwork. Move work forward in secure work spaces where everyone can contribute anytime with messaging, file sharing, whiteboarding, video meetings, calling, and more.	X	
Cisco Webex Teams file storage	This storage pools 5 GB of file storage per Knowledge Worker.	X	
Cisco Meeting Server	Cisco Meeting Server provides a consistent one-meeting experience for every meeting attendee, as well as open interoperability, all based on a highly scalable software architecture supporting business-quality meetings—from mobile through immersive—via audio, video, and web. The software has two major elements: the server software and an extension of the server in the form of an app or client that Knowledge Workers use to access and control their meetings. Cisco Meeting Server supports standards-based video endpoints, including the Cisco portfolio of telepresence endpoints as well as third-party solutions such as Skype for Business. Shared Multiparty (SMP) licenses, Multibrand license, and Recording port licenses.		X

Included feature	Benefit	Deployment model availability	
		Cloud	On premises
Cisco Multiparty (SMP) licensing	Shared Multiparty licenses for Cisco Meeting Server each support one concurrent meeting. They can be shared among any number of users, offering an effective way to use shared-room devices.		X
Cisco Expressway™ Series (Expressway-C and Expressway-E)	Cisco Expressway Series works as part of the Cisco Unified Communications Manager product family to provide access for mobile, desktop, and fixed clients. The application provides advanced multimodal firewall traversal and access services for secure voice, video, Instant Messaging & Presence, directory, and visual voicemail outside your enterprise firewall without the need for a VPN. The feature provides Expressway-advanced multi-modal firewall traversal for mobile and remote access to unified communications services.		X

Table 2.   Add-on features

Add-on feature	Benefit
The following audio add-on features are available only for Cisco Cloud Shared Meetings. As an add-on option, customers can purchase Shared Audio subscriptions so users can join the Cloud Shared Meetings through PSTN audio if desired. The number of Shared Audio subscriptions must be equal to the number of Cloud Shared Meetings subscriptions. Each Shared Audio subscription entitles the customer's registered users to a shared pool of 5000 PSTN audio minutes a month that can be used to join Webex meetings. For example, Customers with 2 Shared Audio subscriptions are therefore entitled to 2 times 5000 audio minutes in a month to be shared across all their registered users. When the total number of audio minutes used across all registered users in a month exceeds the total number of Shared Audio subscriptions multiplied by 5000 minutes, Cisco reserves the right to enforce a true-forward process described in the section, "True Forward."	
Cisco Webex Conferencing Audio (Toll Shared User)[*]	Toll Shared User is a shared audio subscription. Each subscription to Toll Shared User provides access to global toll call-in and bridge country and domestic toll call-in services as described previously. Refer to the "Important Information Regarding Audio Services" section of the Cisco Webex Audio Offering data sheet for a list of covered countries.
Cisco Webex Conferencing Audio (Toll Shared User Plus)[*]	Toll Shared User Plus is a shared audio subscription. Each subscription to Toll Shared User Plus provides access to global toll call-in, bridge country and domestic toll call-in, and bridge country and domestic callback services as described previously. Refer to Table 3 in the Cisco Webex Audio Offering data sheet for a list of covered countries.

[*]Only one Cisco Webex Audio service can be purchased as an add-on to your subscription.

Shared meetings

Your payment obligation and your right to use the software and cloud services is based on the meetings cap in your order. The "meetings cap" is the maximum number of meetings of each deployment model you are entitled to host simultaneously. You may host an unlimited number of meetings during your subscription term, provided that you do not exceed the meetings cap. If you exceed the meetings cap, you must pay for the additional meetings pursuant to the true forward process below.

Maximum purchase

You must purchase a meetings cap of at least 1 but no more than 25 combined cloud and on-premises meetings. No more than 250 of your employees may receive access to cloud meetings. If you require the ability to host more than 25 meetings, consult your partner or Cisco sales agent about a subscription better suited to your needs.

True forward

A "true forward" is the process to determine the fees due for peak usage that exceeds the meetings cap in your order. "Peak usage" means the greatest number of meetings hosted simultaneously during the current subscription quarter. If a true forward is required, your approved source will generate a bill for the meetings hosted in excess of the meetings cap. Under the shared meetings subscription, the true forward is assessed in the billing quarter after you exceed the peak usage in your order. If you are assessed a true forward one quarter and you no longer exceed the peak usage in your order, you will not be assessed a true forward the following quarter. You may not decrease your meetings cap at any point during your subscription.

Technical support services

Cisco offers technical support services covering the areas of problem resolution, customer success and adoption, and designated support management in three service tiers: Basic, Enhanced, and Premium. Basic support is included at no additional cost for the duration of your subscription. For more information about the available technical support services, contact your partner or Cisco sales agent.

On-premises licensing and software delivery

On-premises licenses are delivered to you via your Smart Account. The partner is responsible for entering the customer's Smart Account information at the time the customer's order is placed. Instructions for creating a Smart Account can be found here.

The on-premises software and license Product Authorization Keys ("PAKs") are available through the links provided in the eDelivery email that will be sent to the email addresses provided on the order. Instructions will be included on how to register the PAKs and install the license.bin file.

In order to access Cisco Meeting Server, you will be required to complete these additional steps. First, download the initial bootable software image from the Cisco Software Download Center. Next, if you do not already have Cisco Meeting Server installed, purchase SKU R-CMS-K9 ($0 U.S. Global Price List [GPL]) and you will receive the required activation key. If additional licenses are needed, you or your partner can request more from Cisco's licensing team.

Ordering information

To place an order, contact your partner or Cisco sales agent. If you need help finding a partner in your area, you may locate a Partner here. Your partner or Cisco sales agent can also assist with any modifications to your subscription after your initial order is placed.

Entry-level Webex service

If you elect not to renew your subscription, your Webex account will be converted to an entry-level cloud service. The free cloud service has fewer features and differing usage limits than the paid cloud service. Cisco may at any time change those features and limits at our discretion and without notice. Cisco may also deactivate or delete your free account and any related data if you exceed the 5 GB storage limit per user.

Cisco Capital

Flexible payment solutions to help you achieve your objectives

Cisco Capital makes it easier to get the right technology to achieve your objectives, enable business transformation and help you stay competitive. We can help you reduce the total cost of ownership, conserve capital, and accelerate growth. In more than 100 countries, our flexible payment solutions can help you acquire hardware, software, services and complementary third-party equipment in easy, predictable payments. Learn more.

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