Date: **March 4, 2005**
Name of Product: **MeetingPlace Console 5.3**
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Summary Table
Voluntary Product Accessibility Template

Criteria	Supporting Features	Remarks and explanations
Section 1194.21 Software Applications and Operating Systems	Included	Cisco MeetingPlace Console provides the e-collaboration aspect of this product. It is a java based product that is launched through a web interface.
Section 1194.22 Web-based internet information and applications	Included	Cisco MeetingPlace Web Conferencing provides the user interface for attending and scheduling meeting. This is a web-based application.
Section 1194.23 Telecommunications Products	Included	Cisco MeetingPlace also provides audio conferencing capabilities with IVR navigation. This interface can be used to attend and schedule audio based conference calls.
Section 1194.24 Video and Multi-media Products	Not Applicable	
Section 1194.25 Self-Contained, Closed Products	Not Applicable	
Section 1194.26 Desktop and Portable Computers	Not Applicable	
Section 1194.31 Functional Performance Criteria	Not Applicable	
Section 1194.41 Information, Documentation and Support - Detail	Included	

Accessibility Evaluation Notes: MeetingPlace 5.3 was tested using JAWS 5.0, ZoomText, Online Keyboard, IBM aDesigner, and Microsoft Windows 2K System settings on Microsoft Internet Explore 6.0. Test was conducted with individuals with disabilities.

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CISCO SYSTEMS

Section 1194.22 Web-based Internet information and applications - Detail Voluntary Product Accessibility Template		
Cisco MeetingPlace 5.3		
Criteria	**Supporting Features**	**Remarks and explanations**
(a) A text equivalent for every non-text element shall be provided (e.g., via "alt", "longdesc", or in element content).	Support	
(b) Equivalent alternatives for any multimedia presentation shall be synchronized with the presentation.	Not Applicable	
(c) Web pages shall be designed so that all information conveyed with color is also available without color, for example from context or markup.	Support	
(d) Documents shall be organized so they are readable without requiring an associated style sheet.	Support with Exception	Scheduling a "re-occurring meeting" leverages a pop-up window that is not accessible when style sheets are turned off.
(e) Redundant text links shall be provided for each active region of a server-side image map.	Not Applicable	
(f) Client-side image maps shall be provided instead of server-side image maps except where the regions cannot be defined with an available geometric shape.	Not Applicable	
(g) Row and column headers shall be identified for data tables.	Support	
(h) Markup shall be used to associate data cells and header cells for data tables that have two or more logical levels of row or column headers.	Support	
(i) Frames shall be titled with text that facilitates frame identification and navigation	Not Applicable	

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(j) Pages shall be designed to avoid causing the screen to flicker with a frequency greater than 2 Hz and lower than 55 Hz.	Support	
(k) A text-only page, with equivalent information or functionality, shall be provided to make a web site comply with the provisions of this part, when compliance cannot be accomplished in any other way. The content of the text-only page shall be updated whenever the primary page changes.	Not Applicable	
(l) When pages utilize scripting languages to display content, or to create interface elements, the information provided by the script shall be identified with functional text that can be read by Assistive Technology.	Support	
(m) When a web page requires that an applet, plug-in or other application be present on the client system to interpret page content, the page must provide a link to a plug-in or applet that complies with §1194.21(a) through (l).	Support with Exceptions	Cisco MeetingPlace Web Conferencing will launch a java base application called Cisco MeetingPlace Console. See attached VPAT (1194.21) for this product
(n) When electronic forms are designed to be completed on-line, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Support with Exception	Form elements are not grouped and will require minor training to navigate with screen readers Pop-up calendar is not accessible. Alternate form elements are available for equal facilitation
(o) A method shall be provided that permits users to skip repetitive navigation links.	Not Applicable	Software Interface has minimum navigation
(p) When a timed response is required, the user shall be alerted and given sufficient time to indicate more time is required.	Not Applicable	

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Section 1194.21 Software Applications and Operating Systems - Detail Voluntary Product Accessibility Template		
Cisco MeetingPlace 5.3 (Console)		
Criteria	**Supporting Features**	**Remarks and explanations**
(a) When software is designed to run on a system that has a keyboard, product functions shall be executable from a keyboard where the function itself or the result of performing a function can be discerned textually.	Does Not Support	System is based on Java without support of Sun's Java Access Bridge. Collaboration Console does not keyboard navigation.
(b) Applications shall not disrupt or disable activated features of other products that are identified as accessibility features, where those features are developed and documented according to industry standards. Applications also shall not disrupt or disable activated features of any operating system that are identified as accessibility features where the application programming interface for those accessibility features has been documented by the manufacturer of the operating system and is available to the product developer.	Support	
(c) A well-defined on-screen indication of the current focus shall be provided that moves among interactive interface elements as the input focus changes. The focus shall be programmatically exposed so that Assistive Technology can track focus and focus changes.	Does Not Support	System is based on Java without support of Sun's Java Access Bridge. The Collaboration Console focus cannot be change from chat window.
(d) Sufficient information about a user interface element including the identity, operation and state of the element shall be available to Assistive Technology. When an image represents a program element, the information conveyed by the image must also be available in text.	Support with Exceptions	Cisco MeetingPlace Console, used for e-collaboration, by nature, is not accessible to screen reader technology. The application is accessible to other assistive technology, such as screen magnifier.

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(e) When bitmap images are used to identify controls, status indicators, or other programmatic elements, the meaning assigned to those images shall be consistent throughout an application's performance.	Support w/ Exception	Bitmaps are labeled consistently, however, controls cannot be navigable by keyboard
(f) Textual information shall be provided through operating system functions for displaying text. The minimum information that shall be made available is text content, text input caret location, and text attributes.	Does Not Support	System is based on Java without support of Sun's Java Access Bridge.
(g) Applications shall not override user selected contrast and color selections and other individual display attributes.	Does Not Support	System is based on Java without support of Sun's Java Access Bridge. Fonts, controls, color cannot be change by operating system or user settings.
(h) When animation is displayed, the information shall be displayable in at least one non-animated presentation mode at the option of the user.	Not Applicable	
(i) Color coding shall not be used as the only means of conveying information, indicating an action, prompting a response, or distinguishing a visual element.	Support with Exception	Cisco MeetingPlace Console relies on color to indicate participant contribution, such as drawing and editing.
(j) When a product permits a user to adjust color and contrast settings, a variety of color selections capable of producing a range of contrast levels shall be provided.	Does Not Support	System is based on Java without support of Sun's Java Access Bridge. Fonts, controls, color cannot be change by operating system or user settings.
(k) Software shall not use flashing or blinking text, objects, or other elements having a flash or blink frequency greater than 2 Hz and lower than 55 Hz.	Support	

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(l) When electronic forms are used, the form shall allow people using Assistive Technology to access the information, field elements, and functionality required for completion and submission of the form, including all directions and cues.	Does Not Support	Cisco MeetingPlace Console, used for e-collaboration, by nature, is not accessible to screen reader technology. The application is accessible to other assistive technology, such as screen magnifier

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Section 1194.23 Telecommunications Products - Detail Voluntary Product Accessibility Template **Cisco MeetingPlace 5.3**		
Criteria	**Supporting Features**	**Remarks and explanations**
(a) Telecommunications products or systems which provide a function allowing voice communication and which do not themselves provide a TTY functionality shall provide a standard non-acoustic connection point for TTYs. Microphones shall be capable of being turned on and off to allow the user to intermix speech with TTY use.	Not Applicable	
(b) Telecommunications products which include voice communication functionality shall support all commonly used cross-manufacturer non-proprietary standard TTY signal protocols.	Not Applicable	
(c) Voice mail, auto-attendant, and interactive voice response telecommunications systems shall be usable by TTY users with their TTYs.	Support	Prompts can be customized to support TTY with Cisco TTY angle tool.
(d) Voice mail, messaging, auto-attendant, and interactive voice response telecommunications systems that require a response from a user within a time interval, shall give an alert when the time interval is about to run out, and shall provide sufficient time for the user to indicate more time is required.	Support	
(e) Where provided, caller identification and similar telecommunications functions shall also be available for users of TTYs, and for users who cannot see displays.	Support	

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(f) For transmitted voice signals, telecommunications products shall provide a gain adjustable up to a minimum of 20 dB. For incremental volume control, at least one intermediate step of 12 dB of gain shall be provided.	Not Applicable	
(g) If the telecommunications product allows a user to adjust the receive volume, a function shall be provided to automatically reset the volume to the default level after every use.	Not Applicable	
(h) Where a telecommunications product delivers output by an audio transducer which is normally held up to the ear, a means for effective magnetic wireless coupling to hearing technologies shall be provided.	Not Applicable	
(i) Interference to hearing technologies (including hearing aids, cochlear implants, and assistive listening devices) shall be reduced to the lowest possible level that allows a user of hearing technologies to utilize the telecommunications product.	Not Applicable	
(j) Products that transmit or conduct information or communication, shall pass through cross-manufacturer, non-proprietary, industry-standard codes, translation protocols, formats or other information necessary to provide the information or communication in a usable format. Technologies which use encoding, signal compression, format transformation, or similar techniques shall not remove information needed for access or shall restore it upon delivery.	Support	
(k)(1) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be tactilely discernible without activating the controls or keys.	Not Applicable	

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(k)(2) Products which have mechanically operated controls or keys shall comply with the following: Controls and Keys shall be operable with one hand and shall not require tight grasping, pinching, twisting of the wrist. The force required to activate controls and keys shall be 5 lbs. (22.2N) maximum.	Not Applicable	
(k)(3) Products which have mechanically operated controls or keys shall comply with the following: If key repeat is supported, the delay before repeat shall be adjustable to at least 2 seconds. Key repeat rate shall be adjustable to 2 seconds per character.	Not Applicable	
(k)(4) Products which have mechanically operated controls or keys shall comply with the following: The status of all locking or toggle controls or keys shall be visually discernible, and discernible either through touch or sound.	Not Applicable	

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Section 1194.41 Information, Documentation and Support - Detail
Voluntary Product Accessibility Template

Cisco MeetingPlace 5.3

Criteria	Supporting Features	Remarks and explanations
(a) Product support documentation provided to end-users shall be made available in alternate formats upon request, at no additional charge	Support	Documentation is available upon request.
(b) End-users shall have access to a description of the accessibility and compatibility features of products in alternate formats or alternate methods upon request, at no additional charge.	Does Not Support	Because of nature of the product and limitations, the system documentation does not list the accessibility features.
(c) Support services for products shall accommodate the communication needs of end-users with disabilities.	Support	

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