Cisco Webex DX70 & DX80 Quick Reference Guide CE9.10

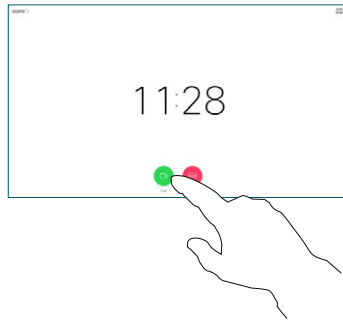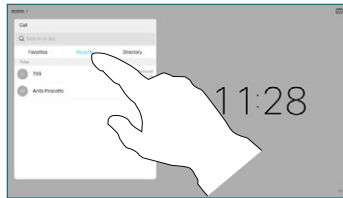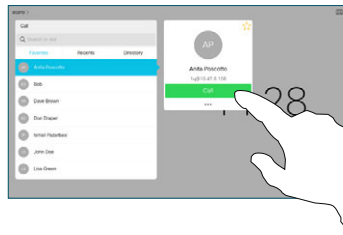## Place Call From Contact List

1 Tap the green **Call** button.

2 To search for someone in a specific list (Favorites, Directory or Recents), tap that list and then scroll down to locate the entry to be called.
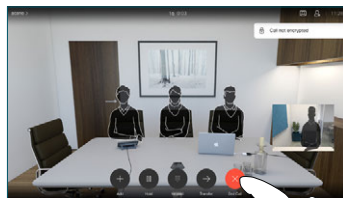
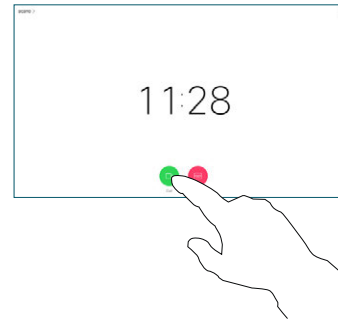3 Tap that entry to produce the green **Call** button. Then tap the green **Call** button, as shown.

4 The call will now be placed.
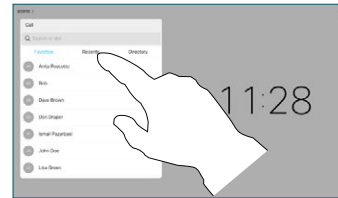
   To end the call, tap the red **End** icon.
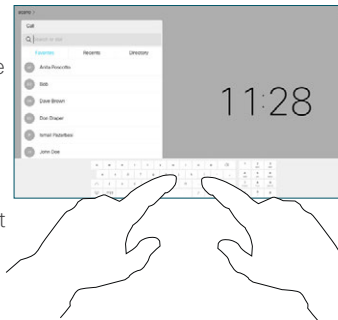
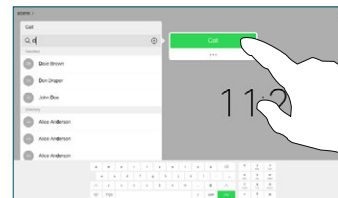## Place Call Using Name, Number or Address

1 Tap the green **Call** button.

2 Tap the Search or Dial field. This will invoke the keyboard

3 Key in a name, number or address. Possible matches and/ or suggestions will appear as you type. If the correct match appears in the list tap that match, otherwise keep typing.
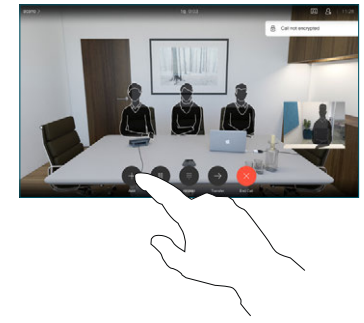
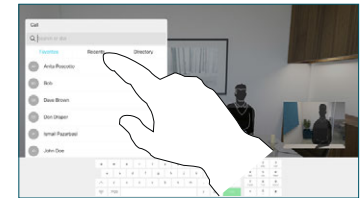4 When you have typed or located whom to call, tap either of the green **Call** buttons to place the call.
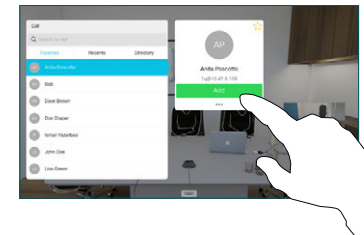
Initiate Video Conference

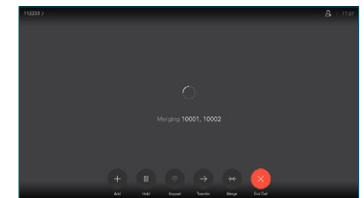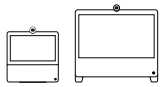1 In a call tap **Add**.

2 Locate whom to call, in the usual way

3 Place the call, in the usual way.

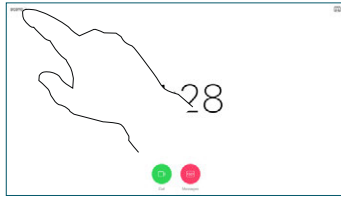4 This new call will now be added to the existing, creating a conference.
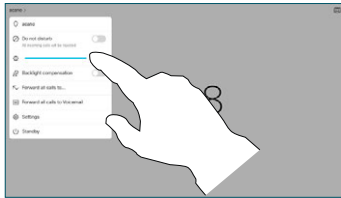
   Repeat to add more people.

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Forwarding Calls, Proximity & Do not Disturb

1 Tap the icon in the upper left corner.

2 Activate/ deactivate functions as required. Tap anywhere outside the menu when you're done.

Use as PC Monitor

Use an HDMI cable to connect your computer to the HDMI socket **PC**, which is the socket with a PC symbol.

To switch between PC monitor and Video screen, just tap the screen.

Incoming calls will appear as usual, irrespective of mode (PC or video) unless Do not disturb is active.

Using Headphones

The DX70 accepts headphones with standard mini-jack plug, while the DX80 implements the standard protocol for USB wired audio devices.
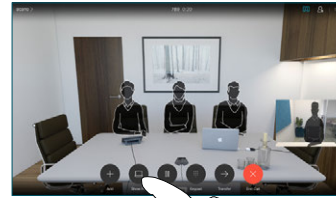
For both models, headphone connectors are on the right side of the unit. Both models accept Bluetooth devices, with or without dongle. For more on this see the user guide.

Using Proximity to Share Content

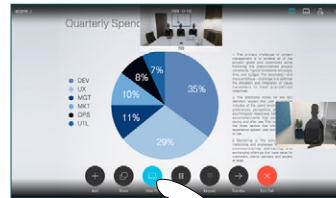On your PC set Proximity to **On** to share the contents with others.

Share Content in a Call

1 In a call, tap **Show PC** to display the screen of your PC locally.

What you see on the screen when you do this, is not shown to the other participants.

2 Tap **Hide PC** to return to the previous state. Otherwise, tap **Share**, as shown, to proceed to sharing content.

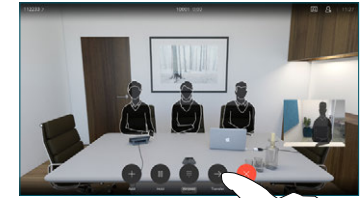**3** The content of your PC screen will now be shared with the other participants.

4 To stop sharing content, tap **Stop sharing**, as shown.
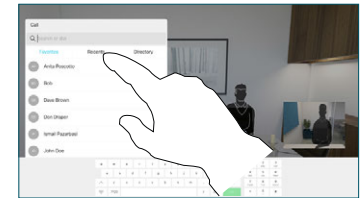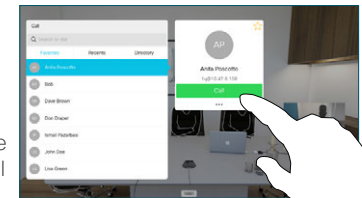
Transfer an Ongoing Call

1 Tap the **Transfer** button. This will cause the current call to be put on hold.

2 Search for whom to call in the usual way.

3 Tap the green **Call** button. Talk to the person to confirm that transfer is OK. The person to be transferred is still on hold.

4 Tap **Complete Transfer**.

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